

PES Modern College of Arts, Science & Commerce,
Ganeshkhind, Pune 411016.

Minutes of IQAC Meeting
held on Thursday, 28 January 2021 at 11:00 am
Venue : Guruvarya Shankarrao Kanitkar Sabhagriha

Following were present for the Meeting :

1. Dr. Sanjay S. Kharat, Chairperson, IQAC and Principal
2. Prof. Parag Shah, Coordinator, IQAC
3. Dr. Prakash Dixit, Visitor of the College and a Management Representative
4. Dr. Jyoti Gagangras, Teacher Representative
5. Dr. Shubhangi Joshi, Teacher Representative
6. Prof. Varsha Joshi, Teacher Representative
7. Dr. Shampa Chakravarthy, Teacher Representative
8. Dr. Sangeeta Dhamdhere, Teacher Representative
9. Dr. Vinay Kumar, Teacher Representative
10. Dr. Gauri Kopardekar, Teacher Representative
11. Prof. Anupama Sonawane, DVV/Teacher Representative
12. Dr. B. D. Bhole, Nominee from local Society
13. Mr. Kiran Desai, Alumni Representative
14. Prin. Tanaji Salve, Parent Representative

A leave of absence was granted to...

1. Prof. Suresh Todkar, Chairman, CDC and a Member from Management
2. Prof. Swati Kandharkar, Teacher Representative
3. Dr. Varsha Bapat, Teacher Representative
4. Mr. Prathamesh Joshi Nominee from Students
5. Mr. Rajeev Tulpule, Partner Retco Cable Corporation, Nominee from Industrialists
6. Dr. Madhura Vipra, Director, Athena Consultancy, Nominee from employers
7. Mr. Prakash Renuse, Administrative Officer

Following business was transacted in the meeting :

IQAC Coordinator presented a detailed report on all the points on the agenda with detailed inputs from committee members and invited discussion on important issues.

1. Action taken report of previous meetings and approval of minutes of previous meeting held on 9th Nov., 2020 and meeting held on 1st January, 2021.

Action taken report of IQAC Meeting held on Monday, 9 November 2020

- a. Consultancy services at the institute : Chemistry Department has analysed water samples from different sources in which Physico-Chemical parameters of water samples are tested

Sluss



for its potability. So far Chemistry Department has analysed 4 water samples for Vaidika Group and Mr. Pruthviraj Thopte, Bor, Pune.

Principal Dr. Kharat explained features of the consultancy programme under the government scheme. He informed that the college received Rs. 10,000/- as consultancy charges.

- b. Chemistry Department is also in the process for registration as a Non-Government Soil testing Laboratory scheme under Department of Agriculture, Government of Maharashtra.
- c. Modern College, Ganeshkhind has been sanctioned the status as Nodal Centre (Centre No. 206) for Virtual Laboratory, IIT Mumbai. Total usage count is 8,321 for the year 2020.
- d. Status of being Nodal Centre for Virtual Laboratory, IIT Mumbai has been extended for the year 2021.

Principal Dr. Kharat and Prof. Varsha Joshi explained about the virtual laboratory system. She explained how students can experiment online with this facility. The college is happy to mention that more than 8000 students enrolled and got benefitted. The college could conduct online practical examination through this network as well.

Dr. Prakash Dixit suggested to prepare a note on this initiative and circulate among the institutions under the parent body.

- e. Prof. Shah informed the committee about AQAR submission
 - i. Follow-up work for AQAR 2019-20 was done as per the allocated responsibility.
 - ii. AQAR 2019-20 was successfully submitted on 28th December, 2020.
 - iii. On 29th December, 2020 NAAC informed that college can revise the data submitted and the AQAR was made available for editing. Accordingly IQAC organised a physical meeting of All Criterion in-charge, Vice-Principals and internal IQAC members on 1st January, 2021.
 - iv. Revised format of AQAR is already communicated to respective criterion in-charge to collect the information as per new format.

Minutes of the IQAC meeting held on 9th of November 2020 and the action taken report has been approved unanimously.

Action taken report of IQAC Meeting held on Friday, 1 January, 2021

- a. Final AQAR was read and a holistic discussion was undertaken to submit the revised AQAR.
- b. Detailed discussion on each Criterion revealed the areas to be improved for the next academic year.
- c. A meeting of all Mentors and Class Advisors was called on 16th January, 2021. Meeting was addressed by the Principal and IQAC Coordinator. A format for conducting Mentor-Mentee Meeting and Parent-Teacher meeting was discussed.
- d. Four Capacity building workshops for Administrative staff were organised during 18th to 21st January, 2021. Total 20 Administrative Staff members attended these workshops.

Suz



- e. Four Capacity building workshops for Support staff were organised during 18th to 21st January, 2021. Total 45 Support Staff members attended these workshops.

Minutes of the IQAC meeting held on 1st of January 2021 and the action taken report has been approved unanimously.

2. Submission of Annual Quality Assurance Report (AQAR) 2019-20 : AQAR was re-submitted after fine tuning on 9th January, 2021 and now it has been accepted by NAAC.

Committee members congratulated the college for compliance of AQAR on time.

3. Discussion on the suggestions received from various departmental meetings.

- 3.1 Report about faculty -wise online activities conducted (enclosed in annexures)

Prof. Parag Shah informed about the Commerce Faculty activities,

Dr. Gauri Kopardekar presented the activities conducted by the Arts Faculty,

Prof. Varsha Joshi apprised the members about online activities undertaken by the 12 departments under Science Faculty.

Dr. Vinay Kumar informed about Manav Human Atlas Initiative hosted a Manav Science Quiz during April-May 2020. This quiz served an opportunity for all to stay informed, overcome fears and allay myths associated with Covid-19 pandemic. The institution has specially congratulated the college as the students from our college were among the top scorers in the Quiz series.

- 3.2 Organising Online Competitions against the backdrop of pandemic : Pandemic has not diluted the spirit of celebration. Response given to online Yuva Saptah depicts that very well. Yuva Saptah was conducted during January 7 to 12, 2021 to commemorate Swami Vivekanand Birth Anniversary and national Youth Day. Different competitions like Rangoli, Mehendi, Poetry-reading, Handwriting along with Caption contest, Master Mind Quiz and other initiatives were organised in which more than 900 students participated online. The major themes were Covid-19 pandemic, gender equality and online learning.

Proposal from the Department of Computer Science about organising an intercollegiate programme, 'Interaction' during 2nd to 4th February 2021 was approved by IQAC.

- 3.3 Preparation of departmental presentations : It was decided to ask all Heads of the Department to prepare departmental Presentation towards preparation for NAAC.

- 3.4 Awareness generation about IPR : IQAC has advised to organise sessions on different aspects of Intellectual Property Rights so as to generate an awareness about IPR among students and faculty members.

Shis



- 3.5 Compilation of department wise Alumni data : Principal informed that funds would be required for compilation, digitisation and display of alumni information, which was approved unanimously.
- 3.6 Lab renovation : as space is the constraint in the laboratories of the departments of Biotechnology, Microbiology and Computer Science, renovation with new ergonomic designs would be prepared, informed the Principal.
- 3.7 Proposed Advanced Python program : IQAC members unanimously approved the proposal of starting a new certificate course on Advanced Python program by Computer Science Department.
- 3.8 National Level Lecture Series under DBT Star Scheme : Dr. Vinay Kumar proposed to organise a lecture series on 1st and 2nd February 2021. Proposal was approved by IQAC.
- 3.9 Proposal to conduct Certificate course on Modelling and Simulation by the department of Electronics was approved by IQAC.
- 3.10 The committee gave a go ahead for an IQAC proposal for purchasing a digital slate for every department in the college.
- 3.11 IQAC approved the proposal to RBI for seeking financial assistance to 'Banking Awareness Program'.
- 3.12 Alumni Scholarship : Modern College Ganeshkhind has a tradition of instituting Alumni Scholarships. Mr. Sandip Gollapuddy, our Alumni has donated Rs. 1 lakh recently for a scholarship to be given to deserving students from Commerce Faculty. Members congratulated the college for Scholarship instituted by alumni.
4. Any other matter with the permission of the chair.
- 4.1 : Principal Dr. Kharat informed that contribution of alumni in the routine functioning of the institute. He shared student experiences from the alumni meet and parent meet. Principal suggested to have a parent organisation where influential parents could be roped in for college development. A proposal to form Parent Forum was accepted.
- 4.2 : Dr. Kharat, Principal informed about a proposal submitted to the Principal Conservator, Forest Department. This proposal has been principally accepted by the Government.
- 4.3 : Principal Dr. Kharat informed about a proposal invited by Dr. Robin Tribhuvan, Director, Tribal Research Centre from the Department of Sociology for documenting data about tribes in and around Pune. Proposal was approved unanimously.
- 4.4 : Prof. Varsha Joshi proposed to include young and energetic staff members in NAAC Criterion committees considering the forthcoming retirement schedule of

ShyRS



current staff members. The proposal was seconded by Dr. Shubhangi Joshi, Vice Principal Commerce and Dr. Jyoti Gaggangras, Vice Principal Arts.

4.5 : Dr. Kharat informed about the proposal by Maruti Suzuki Ltd. to run a programme for Auto Retail. It was suggested to start either add-on or an advanced diploma course.

4.6 : Prof. Varsha Joshi proposed a certificate course in Photography by the department of Physics. Proposal was approved unanimously.

The meeting was concluded with a cordial vote of thanks to the chair.

Parag Shah
28/01/2021

Parag Shah
Co-ordinator, IQAC



Dr. Sanjay Kharat

Dr. Sanjay Kharat
Principal & Chairperson, IQAC